**Sample Exemption Letter for Concealed Carry**

*To be printed on hospital letterhead*

[Insert Date]

Concealed Carry Unit  
Kansas Attorney General’s Office  
Charles Sexton, Director  
120 SW 10th Avenue  
Topeka, Kansas 66612

Mr. Sexton:

The Kansas legislature passed a new law that will exempt governmental medical facilities and adult care homes from permitting concealed carry in their buildings for a period of four (4) years.

[Insert Hospital Name] in [Insert City] would like to request a four-year concealed carry exemption under this legislation.

[Insert Hospital Name] is requesting an exemption because [Insert Reason].

Sincerely,

[Insert Governing Board Member Signature, Name and Title]