To: KHA Members

From: KHERF

Date: March 11, 2013

Re: Tools to Educate Employees on HIT Subjects

The Kansas Hospital Education and Research Foundation as part of their work with the Kansas Regional Extension Center has developed tools for hospitals to use to educate their employees on issues related to health information technology. Below are links to two different PowerPoint presentations that you can use for in-service training sessions and/or to create an online training course. The first course is focused on the benefits of electronic health information and the second course discusses patient rights in health information exchange including how the opt out process works. In addition, some knowledge check questions have been created for those that want to test employees on the material presented. Finally, there is a sample script for hospital employees that will assist them in answering basic questions from patients about revised notices of privacy practices, HIE and opting out.

**Benefits of Electronic Health Information**

**Patient Rights in the Era of Electronic Health Information**

**Sample Scripts**

We are in the process of creating audio tracks to accompany these PowerPoints for those that want to turn them into online training modules. We will let you know when those are available.

Feel free to contact the KHA Education Department at [jfindley@kha-net.org](mailto:jfindley@kha-net.org) or (785) 233-7436 if you have any questions about these tools.

Jennifer Findley  
Vice President, Education and Special Projects  
Kansas Hospital Association  
jfindley@kha-net.org  
(785) 233-7436