

Welcome

Gregg Freelove opened the meeting at ____ p.m.

Attendance

Gregg Freelove, Nathan Sicard, Preston Whittley, Lance Smith, Shane Meier, Gordon Beightel, Tim Lee, Larry Van Der Wege, Mike Stallbaumer, Dustin Carr

Minutes

Motion to approve previous meeting minutes

Motion

2nd

Treasurer's Report,

Lance Smith reports

KHA Report

Larry Van Der Wege

ASHE Updates

Mike Stallbaumer

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Scholarship Report – Vote on applicants that have submitted for scholarship.

New Business

Elections – Still Scheduled for Fall Conference.

Misc. -

- Hiring a clerical/assistant to take on some of the simpler more time consuming tasks.
- Contract with KHA.
- 2026 Membership/Sponsorships
- Changes to reporting and some requirements from ASHE.

Upcoming Spring Conference –

- Planning going well, should be wrapped up sometime in January and everything set and ready to get the word out.

Region 8 – Do we want to join in with KCAHE on their letter to KDHE and present an organized front for more realistic regulation (See Email from 12/3/25)?

Next Board Meeting

- **The 2026 Chapter Annual Report and Awards Application** is now open! Access the form on the Annual Report page in the Chapter Resource Portal.
 - **Due on Feb. 20, 2026, at 7 p.m. CT.**
 - The earlier due date and time are to help me keep my sanity, as my workload is really intense from March – September. I’m trying to avoid reviewing your reports in the middle of the night like I’ve done for the past couple of years. My body is too old for that, and everyone will benefit from me getting enough sleep.
 - Both the Membership List template and the 2025 list of ASHE approved CECs are now linked on the Annual Report page – They’re the big blue buttons under the link to the annual report and awards application. You can’t miss it. 😊
 - If you’re looking for a demo of the form, visit the Annual Report page to view last year’s demo.
 - Staff or board transition and can’t access last year’s account? Just let me know! I can switch the account over to you.

- **The 2025 Chapter Award Vouchers Request forms are open and must be claimed by May 31, 2026.** Form links are on the Chapter Resource Portal.

- **Register for the 2026 Quarterly Chapter Calls!** Registering is the only way to get the calendar appointment.
 - **New for 2026** – We are switching to Zoom! This will help our non-Microsoft friends access the calls easier, as well as provide an overall better user experience.
 - Registration links are available on the Chapter Resource Portal and provided below:
 - [Q1 Chapter Call — Wednesday, March 4, at 12:05 p.m. CT.](#)
 - [Q2 Chapter Call — Wednesday, June 3, at 12:05 p.m. CT.](#)
 - [Q3 Chapter Call — Wednesday, Sept. 2, at 12:05 p.m. CT.](#)
 - [Q4 Chapter Call — Wednesday, Dec. 2, at 12:05 p.m. CT.](#)

- **Register for the 2026 Chapter Power-ups** (Formerly known as the Chapter Management Webinars).
 - As a reminder, chapters can utilize attendance at these 3 trainings to offset the Chapter Leadership Forum attendance requirement for the 2027 Chapter Awards program.
 - **New for 2026** – We are switching to Zoom!
 - Registration links are available on the Chapter Resource Portal and provided below:
 - [Wednesday, Feb. 4, at 12:05 p.m. CT.](#)
 - [Wednesday, May 6, at 12:05 p.m. CT.](#)
 - [Wednesday, Nov. 4, at 12:05 p.m. CT.](#)