

**KAHVRP Annual Breakfast ---Educational – Meeting
Friday, November 15, 2013, 7:30 a.m., Wichita, Kansas
KHA Convention - Hyatt Regency Wichita...Walnut Room**

Welcome and Call to Order-Introductions

President Jody Lancaster, Ransom Memorial; called the meeting to order and welcomed Jan Fenwick, KHA Representative; Allyson Leland, Lawrence Memorial; Cyndi Martin, Via Christi Hospitals-Wichita; Gayle Rose and Marsha Haskett, Salina Regional; Jo Murphy, Hays Medical; Terri Mayo, William Newton; Kristi Nichols, Newman Regional; Michelle McClanahan, Memorial Health System; Crystal Bryant-Kerns, Susie Broberg and Margie Michal (785-587-5462 margie_michal@mercyregional.org), Mercy Regional Health System.

In the interest of time, President Lancaster reminded everyone of the forms that had been sent to them at an earlier date for review prior to this meeting. They were as follows...

- KAHVRP Policies & Procedures Working Copy
- KAHVRP Annual Minutes November 16, 2013
- KAHVRP Membership Enrollment 2014
- KAHVRP 2014 Convention Agenda
- KAHVRP Bylaws 2013 Revised Working Copy
- KAHVRP Treasurer's Report 2013
- KAHVRP Membership Roster 2013

Secretary's Report of the November 16, 2012

Annual Meeting & Educational Program Karen Hockett, Secretary

Following brief discussion, the minutes of the 2012 Breakfast, Educational Session and Annual Meeting were approved. Cyndi Martin made the motion to approve with a second by Jo Murphy.

2013 Membership Report Allyson Leland, Treasurer

2014 Membership Enrollment Form

2013 Treasurer Report

2014 Treasurer Projected Budget

Treasurer Leland spoke briefly on all of the above reports. After giving the highlights of the 2013 Treasurers Report, Michelle McClanahan called for a motion to approve the report as written. Kristi Nichols seconded the motion and the Treasurer's Report was approved.

President Leland then went on to cover the Treasurer's 2014 Projected Budget. After discussion, Cyndi Martin called for motion to accept the 2014 projected

budget. Jo Murphy seconded the motion and the proposed budget was approved.

Treasurer Leland proposed to the group that we move the KAHVRP Checking Account from UNB. She stated that they have become increasingly more difficult to work with. She recommended that we have someone from KHA be a Cosigner to make transactions easier. KHA Representative Jan Fenwick weighed in on the topic and stated that other KHA Allied's have adopted this procedure and it is working well for them. She told Leland that she would make recommendations of banking facilities that she works with and work with her to set everything up. Kristi Nichols made a motion to transfer our treasury funds from UNB to a different banking facility and to have KHA as cosigner. Michelle McClannahan seconded the motion and the motion was passed.

New Business

President Lancaster gave the attendees an explanation of the proposed changes in the Bylaws and Policies & Procedures. Due to our overall limited membership she along with the Board, proposed that we reduce the overall size of the Board, reduce the different committee's and eliminate two of the classes of Membership-Honorary Membership and Individual. A brief discussion was held concerning the proposed changes to the Bylaws and Policies and Procedures. All in attendance were in agreement on the changes. Gayle Rose called for a motion to approve the changes in the Bylaws and Policies and Procedures. Terri Mayo seconded the motion and the changes were approved.

Summer meeting in 2014

Lancaster led a roundtable discussion concerning holding a Summer Educational meeting. Gayle Rose invited us back to Salina Regional. There was discussion about when to hold it, month, day and date. The group agreed that June worked well and that a Friday would be better than a Monday. The group brainstormed ideas on possible speakers. Lancaster will send an email after the first of the year to clarify our discussion.

Election of KAHVRP 2014 Board and Officers

Nominating Committee, Allyson Leland and Beverly Rice brought the following Board Members up for reelection. All four board members graciously agreed to serve another year. They are as follows...

President...Jody Lancaster
Vice President...Kristi Nichols
Treasurer...Allyson Leland
Secretary...Karen Hockett

Allyson Leland asked if there were any nominations from the floor and none were given. Gayle Rose made a motion to accept the 2014 Slate of Officers. Michelle McClanahan seconded and the 2014 Slate of Officers were accepted.

President Lancaster made the suggestion that an Installation Ceremony of the 2014 Officers was not necessary since all of the Board Members were reelected and had been installed in 2013. The group agreed to forego an Installation Ceremony.

Unfinished Business/Announcements

Jo Murphy announced that she will be retiring from Hays Medical in June after 28 years of service in this field. She was asked to give a brief history of her service and membership with KAHVRP and her service to the Volunteer Services field. Jo's experience and dedication will be missed by our group.

Educational Program – Roundtable Discussion

Reports from 2013 AHVRP National Conference - Cyndi Martin attended and reported that she went to several workshops on Volunteer Engagement and Volunteer Opportunities but had nothing specific to share with the group.

All attendees were asked to bring the following for distribution to the group.

1. A list of the 3 best sellers in their respective Gift Shops. Including contact information and website information.
2. A list of their respective Volunteer positions. This way if anyone has further interest in a particular position they can make contact with individual Director's, Managers and Coordinators.

President Lancaster asked for all present to pass out their information if they hadn't already done so. No time was allotted for discussion of these topics.

Roundtable Discussion

President Lancaster presented the group with information packets on the following subjects...Screening Volunteers for Attitude, Stop Volunteers from Being Their Own Worst Enemies, Appreciative Inquiry: Asking Powerful Questions and Setting Goals in Motion. The group engaged in discussion of these and related topics of interest.

Teri Mayo asked a question to the group about Auxiliary Sponsored Vendor Sales and where they are held in each facility. She stated her new CEO would not let her vendors be in the main lobby due to patient confidentiality and possible

HIPPA violations. A good discussion followed on not only her question, but the topic as a whole with lots of issues being raised and remarked upon.

Vice President Kristi Nichols was on hand with a camera to capture everyone's pictures for our newly proposed pictorial membership roster. All present posed for the camera. Kristi will be putting the roster together.

Adjournment

Submitted by Karen Hockett

KAHVRP Secretary

11-26-13