

Award of Excellence – FORM 3 (temporary during COVID-19)

Hospital Auxiliaries of Kansas

Reporting Period: Previous Year January-December

1. (Name) _____ Auxiliary is in good standing with the Hospital Auxiliaries of Kansas (HAK). Dues were paid on _____, 20_____.
2. The Auxiliary Election Report (Form 1) was completed and returned to the District Coordinator on _____, 20_____.
3. The Member Auxiliary Information (Form 2) was given or mailed to the District Coordinator & President-Elect on _____, 20_____.
4. A written invitation was extended to the District Coordinator to attend an Auxiliary meeting or event on _____, 20_____.
5. Attach a copy of any two (2) publicity items that promote the visibility of your Auxiliary in the community (i.e. Local, Hospital, other newspaper).
6. Describe how you encourage new membership (e.g. a recruitment event, party, luncheon, meeting or community gathering where you meet potential new members). Please attach a written statement to Form 3.
7. We submitted at least one item to the Sunflower newsletter on _____, 20_____. Attach article to this form.
8. Our Auxiliary's new /updated Service Project was: (can be on-going, short term or one-time) A fundraiser for scholarships? Describe the purpose, the goal and the results. Attach a written statement to this form.
9. What has been done within your Auxiliary to promote continuity and fellowship? Tell what you do or what event you had. Attach written statement to this form and pictures if you had a tea, a party or something fun.

Submit two copies, one for the District Coordinator and one for President-Elect at the district meeting during convention years or mail to be received by MAY 1. In non-convention years send the two copies to be received by FEBRUARY 15TH. Submissions that are received seven days past the due date will not be considered for the Gold Award.

Requirements for Awards:

Gold: Complete all 9 items

Silver: Complete 8 items

Bronze: Complete at least 7 items

NOTE: Any requirements that cannot be met for just cause (such as weather, COVID-19, etc) may be appealed to the HAK President. The Board of Directors will have the responsibility to review the appeal and decide if a waiver should be given.

Revised March 2021